

# ON THE LEVEL



NEWSLETTER | APRIL 2020

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## RESCHEDULED ANNUAL CHARITY GOLF TOURNAMENT Pg. 3

Coronavirus | Stay up to date with information from OSHA | Pg. 4  
and the NAHB | Pg. 5

## Welcome New Members!

Enterprise Bank and Trust Co.  
Amy Nyman-affiliate  
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Nicholas Russo-affiliate  
978-656-5715

## Thank You Renewing Members!

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978-656-5603

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Phil and Andrea Messina  
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## IMPORTANT ANNOUNCEMENT

# Annual Charity Golf Tournament



Due to Covid 19 restrictions and closures we have rescheduled our Annual Charity Golf Tournament

**Tuesday  
September 1st  
Candia Woods Golf Links**

Our hard working golf committee will begin planning and organizing in June, please watch for additional information coming soon!



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**On April 10, the Occupational Safety and Health Administration (OSHA) revised its guidance** on whether employers are required to record cases of COVID-19 in their Form 300 Logs for reporting occupational injuries and illnesses. OSHA's memo is in direct response to significant concerns raised by NAHB and construction industry partners in a letter to OSHA regarding its position on the recordability of COVID-19 cases.

OSHA states that in areas where there is ongoing community transmission, employers may have difficulty making determinations about whether workers who contracted COVID-19 did so due to exposures at work. Until further notice, OSHA will not enforce its recordkeeping requirements to require these employers to make work-relatedness determinations for COVID-19 cases, except where: (1) There is objective evidence that a COVID-19 case may be work-related; and (2) The evidence was reasonably available to the employer.

OSHA recordkeeping requirements required covered employers record certain work-related injuries and illnesses on their OSHA 300 log.

However, employers of workers in the healthcare industry, emergency response organizations and correctional institutions must continue to make work-relatedness determinations.

OSHA's guidance takes effect immediately and remains in effect until further notice, which is intended to be time-limited to the current national public health emergency.

Access the latest NAHB news and business resources to respond to this challenge in [the Coronavirus Preparedness and Response section](#) on nahb.org.

For more info [click here](#)

[https://nahbnow.com/2020/04/new-osha-guidance-covid-19-illnesses-not-recordable-for-construction/?utm\\_source=newsletter&utm\\_medium=0420&utm\\_campaign=MMB2020](https://nahbnow.com/2020/04/new-osha-guidance-covid-19-illnesses-not-recordable-for-construction/?utm_source=newsletter&utm_medium=0420&utm_campaign=MMB2020)





### COVID-19 Toolbox Talk

#### What is COVID-19?

The novel coronavirus, COVID-19 is one of seven types of known human coronaviruses. COVID-19, like the MERS and SARS coronaviruses, likely evolved from a virus previously found in animals. The remaining known coronaviruses cause a significant percentage of colds in adults and children, and these are not a serious threat for otherwise healthy adults.

Patients with confirmed COVID-19 infection have reportedly had mild to severe respiratory illness with symptoms such as fever, cough, and shortness of breath.

According to the U.S. Department of Health and Human Services/Centers for Disease Control and Prevention ("CDC"), Chinese authorities identified an outbreak caused by a novel—or new—coronavirus. The virus can cause mild to severe respiratory illness. The outbreak began in Wuhan, Hubei Province, China, and has spread to many other countries—including the United States.

#### How is COVID-19 Spread?

COVID-19, like other viruses, can spread between people. Infected people can spread COVID-19 through their respiratory secretions, especially when they cough or sneeze. According to the CDC, spread from person-to-person is most likely among close contacts (about 6 feet). Person-to-person spread is thought to occur mainly via respiratory droplets produced when an infected person coughs or sneezes, like how influenza and other respiratory pathogens spread. These droplets can land in the mouths or noses of people who are nearby or possibly be inhaled into the lungs. It is currently unclear if a person can get COVID-19 by touching a surface or object that has the virus on it and then touching their own mouth, nose, or possibly their eyes.

In assessing potential hazards, employers should consider whether their workers may encounter someone infected with COVID-19 in the course of their duties. Employers should also determine if workers could be exposed to environments (e.g., worksites) or materials (e.g., laboratory samples, waste) contaminated with the virus.

Depending on the work setting, employers may also rely on identification of sick individuals who have signs, symptoms, and/or a history of travel to COVID-19-affected areas that indicate potential infection with the virus, in order to help identify exposure risks for workers and implement appropriate control measures.

There is much more to learn about the transmissibility, severity, and other features associated with COVID-19, and investigations are ongoing.

### COVID-19 Prevention and Work Practice Controls

#### Worker Responsibilities

- Frequently wash your hands with soap and water for at least 20 seconds. When soap and running water are unavailable, use an alcohol-based hand rub with at least 60% alcohol. Always wash hands that are visibly soiled.
- Cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow.
- Avoid touching your eyes, nose, or mouth with unwashed hands.
- Avoid contact with any other people; maintain a distance of at least six feet at all times.
- Employees who have symptoms (i.e., fever, cough, or shortness of breath) should notify their supervisor and stay home—DO NOT GO TO WORK.

Sick employees should follow [CDC-recommended steps](#). Employees should not return to work until the criteria to [discontinue home isolation](#) are met, in consultation with healthcare providers and state and local health departments.

#### General Job Site / Office Practices











- Clean AND disinfect frequently touched objects and surfaces such as workstations, keyboards, telephones, handrails, and doorknobs. Dirty surfaces can be cleaned with soap and water prior to disinfection. To disinfect, use [products that meet EPA's criteria for use against SARS-CoV-2](#), the cause of COVID-19, and are appropriate for the surface.
- Avoid using other employees' phones, desks, offices, or other work tools and equipment, when possible. If necessary, clean and disinfect them before and after use.
- Clean and disinfect frequently used tools and equipment on a regular basis.
- This includes other elements of the job site where possible.
- Employees should regularly do the same in their assigned work areas.
- Clean shared spaces such as trailers and break/lunchrooms at least once per day.
- Disinfect shared surfaces (door handles, machinery controls, etc.) on a regular basis.
- Avoid sharing tools with co-workers if it can be avoided. If not, disinfect before and after each use.
- Arrange for any portable job site toilets to be cleaned by the leasing company at least twice per week and disinfected on the inside.
- Any trash collected from the job site must be changed frequently by someone wearing gloves.
- In addition to regular PPE for workers engaged in various tasks (fall protection, hard hats, hearing protection), employers will also provide:
  - Gloves: Gloves should be worn at all times while on site. The type of glove worn should be appropriate to the task. If gloves are not typically required for the task, then any type of glove is acceptable, including latex gloves. Gloves should not be shared if at all possible.
  - Eye protection: Eye protection should be worn at all times while on site.



# COVID-19 Basic Infection Prevention Measures

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COVID-19, caused by a new coronavirus, is a respiratory illness that can spread from person to person. The following infection prevention measures may help prevent transmission on construction job sites.

	Stay home if you are sick. <b>DO NOT WORK.</b>
	Wash hands frequently or provide alcohol-based hand rubs containing at least 60% alcohol.
	Cover coughs and sneezes.
	Practice social distancing — try to maintain 6 feet between each worker.
	Reduce the size of any group at any one time to ten (10) people or less or <b>LIMIT</b> all in-person meetings.
	Minimize ride-sharing. While in vehicle, employees must ensure adequate ventilation.
	Avoid sharing tools with co-workers, if possible.
	Clean and disinfect frequently used tools, equipment, and frequently touched surfaces (door handles, handrails, machinery controls, cell phones, tablets) on a regular basis.
	If N95 respirator masks are not available, minimize dust and airborne contaminants by using engineering and work practice controls.
	Use proper personal protective equipment (PPE) when cleaning and disinfecting, such as gloves and eye protection.





### Jobsite Safety and Recordkeeping Guidance for Coronavirus

NAHB is a leading member of the Construction Industry Safety Coalition (CISC), which has provided a detailed plan to outline the steps that every employer and employee can take to reduce the risk of exposure to COVID-19.

The plan describes how to prevent worker exposure to coronavirus, protective measures to be taken on the jobsite, personal protective equipment and work practice controls to be used, cleaning and disinfecting procedures, and OSHA guidance on what to do if a worker becomes sick, including recordkeeping requirements.

[Click here for complete resources.](#)





# Member Spotlight



Mike Carroll  
American Cabinet

**American Cabinet** started modestly in 1971 as a small business serving Southern New Hampshire and Methuen, MA, homeowners and builders with quality cabinetry and kitchen and bath supplies and services. Since those humble beginnings, they've expanded to become one of the largest and most recognized cabinet dealers in the area with a reputation of excellence in service and in execution.

Since 2002, Mike Carroll has specialized in working with residential and commercial builders in addition to many homeowners. His expertise and personable approach have brought him many referrals and repeat customers. Despite taking on such high volume, Mike's attention to detail and customer service are second to none.

[americancabinetcorp.com](http://americancabinetcorp.com)

## We Want To Learn More About *You!*

Our business as usual is no longer possible, so let's mix it up and instead of networking in the coming months let's learn about each other a different way.

If you'd like to HIGHLIGHT your business, please send us a couple of paragraphs about what you do, products, services you provide and we'll highlight you in our newsletter and Facebook page.

Please include your logo and a cellphone photo of yourself; we'll keep it simple!

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Please send to: [info@snhhbra.com](mailto:info@snhhbra.com)

Let's connect a new way this spring!!

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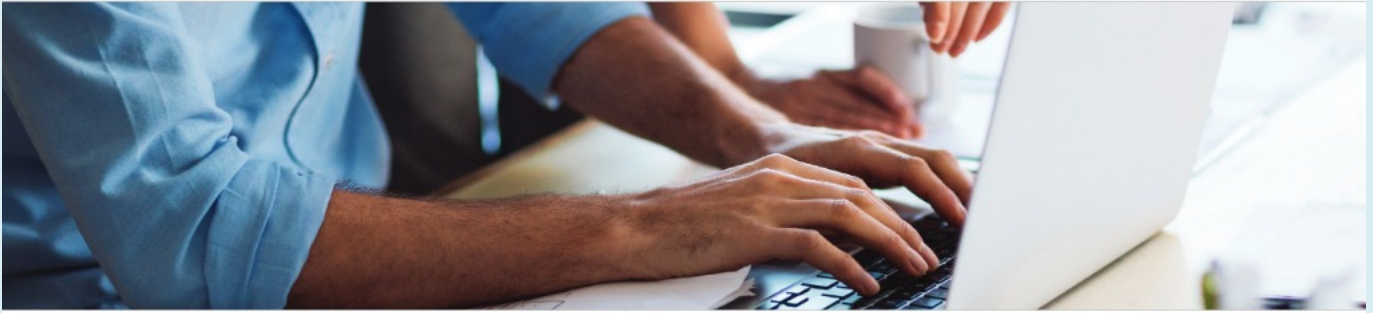
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## We're Here For You!

Take advantage of Member Resources through these challenging times. The NAHB website has so many helpful articles and information regarding COVID 19 and best business practice. Be sure to take advantage of this valuable resource by going to [nahb.org](http://nahb.org).

Our offices are open and ready to assist our members, please reach out with your questions or concerns.

Lisa Bowman – [info@snhhbra.com](mailto:info@snhhbra.com)

Sharon Wayman – [swayan@nhhba.com](mailto:swayan@nhhba.com)



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